


#### Abstract

The following text summarizes the content of Decreto Direttoriale n. 222/2012, concerning the procedure for obtaining the national scientific qualification to function as a university professor, full or associate, ("I o II fascia"), hereafter "abilitazione". This text aims only to describe the content of the above mentioned decree 222/2012 and HAS NO LEGAL VALUE.


## The General Director for the University, the students and the right to a University education

> Considered Presidential Decree n. 382/1980, "Riordinamento della docenza universitaria, relativa fascia di formazione nonché sperimentazione organizzativa e didattica";

> Considered $\begin{aligned} & \text { Law n. 168/1989, "Istituzione del Ministero dell'università e della ricerca scientifica } \\ & \text { e tecnologica"; }\end{aligned}$ e tecnologica";

Considered Legislative Decree n. 300/1999, "Riforma dell’organizzazione del Governo, a norma dell'articolo 11 della L. 15 marzo 1997, n. 59."

Considered article 1 of Decree-law . n. 85/2008, "Disposizioni urgenti per l’adeguamento delle strutture di Governo in applicazione dell'articolo 1, commi 376 e 377, della legge 24 dicembre 2007, n. 244";

Considered Presidential Decree n. 76/2010, "Regolamento concernente la struttura ed il funzionamento dell'Agenzia nazionale di valutazione del sistema universitario e della ricerca (ANVUR), adottato ai sensi dell'articolo 2, comma 140, del decretolegge 3 ottobre 2006, n. 262, convertito, con modificazioni, dalla legge 24 novembre 2006, n. 286";

Considered articles 15 and 16 of Law n. 240/2010, "Norme in materia di organizzazione delle università, di personale accademico e reclutamento, nonché delega al Governo per incentivare la qualità e l'efficienza del sistema universitario;
Considered Ministerial Decree n. 336/2011, "Determinazione dei settori concorsuali, raggruppati in macrosettori concorsuali, di cui all'articolo 15, legge 30 dicembre 2010, n. 240";

Considered Ministerial Decree n. 159/2012, concerning the "Rideterminazione dei settori concorsuali, ai sensi dell'articolo 5 del decreto 29 luglio 2001", amending the Ministerial Decree of 29 July 2011;

Considered Ministerial Decree n. 236/2011, "Definizione delle tabelle di corrispondenza tra le posizioni accademiche italiane e quelle estere di cui all'articolo 18, comma 1 , lettera b) della legge n. 240/2010";

Considered Presisential Decree n. 222/2011, "Regolamento concernente il conferimento dell'abilitazione scientifica nazionale per l'accesso al ruolo dei professori universitari, a norma dell'articolo 16 della legge 30 dicembre 2010, n. 240", and specifically, article 9 , on the timeline of the procedures for obtaining the scientific qualification to function as university professor or a senior lecturer, and article 8 on the overall time available to the commissions for the conduct of the work;


Considered Ministerial Decree n. 159/2012, "Compenso da corrispondere ai componenti, in servizio all'estero, della commissione nazionale prevista per il conseguimento dell’abilitazione scientifica nazionale per le funzioni di professore di prima e di seconda fascia - art. 16, comma 3, legge 30 dicembre 2010, n. 240";

Considered Ministerial Decree n. 76/2012, concerning the "Regolamento recante criteri e parametri per la valutazione dei candidate ai fini dell'attribuzione dell’abilitazione scientifica nazionale per l'accesso alla prima e alla seconda fascia dei professori universitari, nonchè le modalità di accertamento della qualificazione dei commissari ai sensi dell'articolo 16, comma 3, lettere a), b), c) della legge 30 dicembre 2010, n. 240, e degli articoli 4 e 6, commi 4 e 5, del decreto del Presidente della Repubblica 14 settembre 2'11, n. 222";
Considered Ministerial Decree of 19 June 2012, approving the new Statute of the CINECA Consortium;

Considered Ministerial Decree n. 158/2012, by which is set up the Technical Committee for the validation of the electronic procedures to be used for bestowing the "abilitazione";

Considered that the above mentioned Technical Committee on July 17, 2012 approved the electronic procedures to be used for bestowing the "abilitazione";

Considered Law n. 241/1990, concerning "Nuove norme in materia di procedimento amministrativo e di diritto di accesso ai documenti amministrativi";

Considered Presidential Decree n. 445/2000, "Testo Unico in materia di documentazione amministrativa";

Considered Legislative Decree n. 196/2003, "Codice in materia di protezione dei dati personali" on the treatment of personal data;

Considered Legislative Decree n. 82/2005, "Codice dell'amministrazione digitale";
Considered resolution n. 50 adopted by ANVUR on June 21, 2012, with regard to the method for calculating the indicators to be used for the selection of the commissioners and the assessment of the candidates for bestowing the "abilitazione";

Considered Directorial Decree n. 181/2012, which dictates the rules to set up the national commissions for bestowing the "abilitazione";

Considered the note dated July 6, 2012, by which MIUR asked CRUI to formulate a proposal for a list of universities eligible to host the work of commissions for bestowing the "abilitazione";

Considered the note dated July 19, 2012, with which CRUI communicated to MIUR a list of universities eligible to host the work of the above mentioned commissions;
Considered the results of the draw of eligible Universities which will host the work of the above mentioned commissions carried out on July 20, 2012;


## RESOLVES

## ART. 1 <br> (Purpose of the procedure)

1. Pursuant to Articles 3 and 9 of Presidential Decree n. 222/2011, the procedure is launched to bestow the "abilitazione" to function as a university professor, either full or associate ("I o II fascia"), with regard to the competition sectors ("settori concorsuali") indicated in the Annex 3 of the present Decree.

## ART. 2

## (Application for participation)

1. Applications for participation in the procedure referred to in Article 1 shall be submitted only from the date of publication of this decree in the "Gazzetta Ufficiale della Repubblica Italiana", until, and not later than, the $20^{\text {th }}$ November 2012, at 5 p.m. (Italian time), through the electronic procedure validated by the Technical Committee under Article 3, paragraph 5 of the Presidential Decree n. 222/2011, which can be accessed directly at http://abilitazione.miur.it Failure to do so will result in exclusion of the applicant. To this end, the applications shall be made in Italian or in English by:
a. professors and researchers working in Italian universities using the appropriate section at the "sito docente" ( https://loginmiur.cineca.it/ ); in this case the information already present in the system will be used with reference to each candidate;
b. those persons who are not included in the category referred to in subparagraph a), using the appropriate section at the "sito docente" ( https://loginmiur.cineca.it/ ).
2. Under penalty of exclusion, the application must contain:
a) name and surname;
b) place and date of birth;
c) fiscal code (if you don't have a fiscal code, please contact the assistance);
d) an email address and the postal address (of residence or domicile) chosen for communications related to this procedure;
e) indication of the competition sector ("settore concorsuale") as referred to in Annex 3 and of the level of professorship (I or II fascia, respectively equivalent to full and associate professor) the candidate is applying for.
3. The application shall be accompanied by:
a) the curriculum vitae of the candidate compiled through the electronic procedure and containing the complete list of the qualifications held and the scientific publications published

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up to the date of application; the curriculum vitae should also contain all information concerning the periods of leave, other than for purposes of study, and other justified and documented disruptions of scientific activity;
b) with reference to the list of publications referred to in subparagraph a), the scientific publications that, under penalty of exclusion, should be uploaded in electronic format (. pdf) and should not exceed the maximum number indicated in Annexes 1 and 2 of this Decree, respectively for the "abilitazione" to function as a full professor (I fascia) or as an associate professor (II fascia); the publications subjected to copyright should be listed among the publications;
c) with regard to the list of qualifications referred to in subparagraph a), any documentation certifying the same must be uploaded to the site in pdf format (. pdf);
d) under penalty of exclusion, the consent to the processing of personal data and to the publication of the qualifications list, of the scientific publications (on the websites of the Ministry, the European Union and the University hosting the procedure) and of the acts related to this procedure, including the individual reviews given by each Commissioner and pro-veritate advice (on the website of the Ministry) in accordance with this decree and in compliance with the Legislative Decree n. 196/2003.

4. The submission of the application form must be completed by sending the summary thereof, generated in a ".pdf" format via the electronic procedure, in Italian or in Italian and in English (for those who opt for filling out the application in English), according to the following ways:
a) with a digital signature of the candidate, using specific software that supports this mode, in which case the above mentioned summary should be signed electronically and then sent in ".p7m" format using the provided section of the electronic procedure;
b) by signing manually the summary of the application, and uploading it together with a copy of an identity document, in ".pdf" format through the appropriate section of the electronic procedure.
5. All the statements made in the application and accompanying documentation are considered to comply with the provisions of Presidential Decree n. 445/2000.
6. Those wishing to submit their application for more than one position and competitive sector are required to apply separately for each position and sector.
7. The term indicated in Article 9 of Decree-law n. 120/1995, ratified with amendments by Law n. $236 / 1995$, for the presentation by the candidates of any instance for the recusal of the Commissioners, runs from the deadline for submission of applications referred to in paragraph 1. After that date, the recusal of Commissioners will not be admitted.
8. The withdrawal of the application may be submitted by the candidate using the electronic system referred to in paragraphs 1 and 4 , within fifteen days from the publication on the website of the University which hosts the procedure.


## ART. 3

(Locations of procedures)

1. The universities which will host the procedures, identified in accordance with Article 5, paragraph 1, of Presidential Decree n. 222/2011, are indicated, for each competition sector ("settore concorsuale") listed in Annex 3. At the request of the commission and consistently with the time set for procedure, the above mentioned university list can be modified.
2. The universities identified under paragraph 1 shall ensure the facilities and secretarial support necessary to complete the procedure.
3. For each procedure, according to the provisions of Law 241/1990, the Universities locally designate a person who will be responsible for the procedure, who will ensure the regular conduct of the procedure, in compliance with the existing laws, including those concerning the advertising modalities related to the phases that follow the location choice.
4. Expenses related to the operation of each commission shall be charged to the University where the relevant procedure takes place. The Ministry will refund the expenses to the Universities.

## ART. 4

## (Work of the commissions)

1. Each commission, at the University in which the procedures will be carried out, elects a Chairman and a Secretary among its members. In the first meeting the commission shall also make the organizational arrangements for bestowing the "abilitazione", differentiating by position ("I and II fascia"). Such determinations are communicated within a maximum period of two days to the person responsible for the procedure identified according to the provisions of Article 3, paragraph 3, who ensures its advertising on the site of the University for at least seven days before the next commission meeting and for the duration of the work of the commission. The next meeting of the commission can take place only from the eighth day following the above mentioned publication. Before conducting the activities referred to in paragraph 2, the commission shall make the determinations referred to in Articles 3, paragraph 3, 4, paragraphs 1 and 4 , letter l), 5, paragraphs 1 and 4, letter h), and 6, paragraph 5, the Ministerial Decree n. 76, 2012.
2. Once the obligations referred to in paragraph 1 are completed, the commissions electronically accedes to the applications, the list of qualifications, the scientific publications and all related documentation, submitted pursuant to Article 2. To ensure confidentiality, data access is carried out using the access codes assigned by the Ministry and communicated personally to each commissioner. In any case, the consultation of copyrighted publications by the commissioners is carried out in compliance with regulations pertaining to the protection of the publishing and copyright.
3. The commission, in carrying out the work, may exercise the option to acquire pro-veritate advice from experienced auditors pursuant to Article 16, paragraph 3, letter i) of Law no. 240/2010. The above mentioned option is exercised, upon the proposal of one or more commissioners, by an absolute majority of the members of the commission. The provisions of paragraph 2 , last sentence, applies also to the experienced auditors.

4. The Commission bestows the "abilitazione" with reasoned opinion expressed on the basis of criteria and parameters for different functions and subject area, as defined by Articles 3, 4, 5, 6 and 7 of Decree n. 76/2012, pursuant to Article 4, paragraph 1, of Presidential Decree n. 222/2011, and based on analytical evaluation of the qualifications held and of the scientific publications published until the date of submission of the application, after a brief description of the individual contribution of the candidate to the research and the development activities where $\mathrm{s} / \mathrm{he}$ took part. In particular, in order to calculate the single indicators for each candidate as referred to in Annexes A and B of the Ministerial Decree n. 76/2012, the reference to the ten consecutive years must be understood including scientific publications published in the ten years preceding the date of publication of this Decree until the date of the application. Any dissent from the pro-veritate advice pursuant to subsection 3 shall be properly motivated.
5. The commission shall deliberate by a majority of four fifths of its components.
6. The commissions are required to complete their work within five months from the date of publication of this decree in the Gazzetta Ufficiale della Repubblica Italiana, plus the sixty days provided for in Article 8, paragraph 6, second sentence, of Presidential Decree n. 222/2011. After that time has elapsed, the procedure for the commission replacement begins (in the manner provided for in Article 7 of Presidential Decree n. 222/2011 and without prejudice to actions taken under Article 6 of the Presidential Decree) with the assignment to the new commission of a term not exceeding three months for the completion of the work. The new commission may decide through a reasoned statement, in the first meeting after the replacement, to keep the acts of the replaced commission.
7. The commission uses telematic tools to work collegially. In relation to the procedure for bestowing the "abilitazione" for each position ("I and II fascia"), the Commission will draw up written minutes of each meeting, reporting all acts and decisions made. The individual and collegial judgements expressed on each candidate, the opinions of expert reviewers pro-veritate, when acquired, and any expressions of dissent from them, as well as the summary report of the work, are integral and necessary part of the minutes. Within 15 days of completion of the work, the minutes and a signed copy shall be transmitted to the Ministry through the electronic procedure.
8. The individual judgements expressed by the Commissioner under Article 6, paragraph 7 of Presidential Decree no. 222, 2011, and the advice pro-veritate under paragraph 3 may be made in a European Union language, different from Italian.
9. Acts relating to the procedure to bestow the "abilitazione", the individual ratings given by each Commissioner and the pro-veritate advices are published on the Ministry website for a period of 120 days.
10. For the purposes of participation in the procedures "on call" ("procedimenti di chiamata") indicated in Articles 18 and 24, paragraphs 5 and 6 of Law no. 240, 2010, the duration of the "abilitazione" is four years from its award.

11. Failure to obtain the "abilitazione" precludes the participation in the procedure to bestow the "abilitazione" for the next two years in the same competition sector of the same position ("fascia") or of the or competition for the upper position (fascia).

ART. 5

## (The Processing of Personal Data)

1. Pursuant to Legislative Decree n. 196/2003, the Ministry of Education, University and Research - General Direction for the University, the students and the right to a University education (Piazza Kennedy 20, 00144 Roma), and the Universities where the procedures take place, as identified in Annex 3, are the owners of personal data supplied by candidates. These data are collected for the only purpose of the procedures to bestow the "abilitazione" according to the provisions of this decree, through the Consortium CINECA (via Manganelli 6/3, 40033, Caselecchio di Reno, Bologna). The Director of CINECA is the person responsible for the processing of the above mentioned personal data.
2. The delivery of the data is required for the evaluation of candidates who intend to take part in the procedure to bestow the "abilitazione".
3. The above mentioned data can be disclosed only in the cases and in the manner prescribed by the Presidential Decree n. 222/2011.
4. Candidates may assert their rights under the Legislative Decree n. 196/2003 against the persons referred to in paragraph 1.

This Decree is published in the Italian "Gazzetta ufficiale" and on the Ministry of Education, University and Research, the European Union and all the Italian universities websites.

THE GENERAL DIRECTOR Mr Daniele Livon



Annex 1
Maximum number of publications that can be submitted by the candidate for the assessment of the the scientific procedure to obtain the national scientific qualification ("abilitazione scientifica nazionale") to function as full professor ("prima fascia di professori universitari"), under Article 2, paragraph 3, letter b) of this Decree.

| DISCIPLINARY AREAS | MAXIMUM NUMBER OF <br> PUBLICATIONS |
| :--- | :---: |
| 01. Mathematics and Information Technology | 20 |
| 02. Physics | 20 |
| 03. Chemistry | 20 |
| 04. Earth Sciences | 20 |
| 05. Biology | 20 |
| 06. Medicine | 20 |
| 07. Agriculture and Veterinary | 20 |
| 08. Civil Engineering and Architecture | 16 |
| 09. Industrial and Information Engineering | 20 |
| 10. Cultural Heritage, Philology and Literature, Art and History | 18 |
| 11. History, Philosophy, Pedagogics, Psychology | 18 |
| 12. Law | 18 |
| 13. Economics and Statistics | 18 |
| 14. Political and Social Sciences | 18 |



Annex 2
Maximum number of publications that can be submitted by the candidate for the assessment of the scientific procedure to obtain the national scientific qualification ("abilitazione scientifica nazionale") to function as associate professor ("seconda fascia dei professori universitari"), under Article 2, paragraph 3, letter b) of this Decree.

| DISCIPLINARY AREAS | NUMERO MASSIMO <br> PUBBLICAZIONI |
| :--- | :---: |
| 01. Mathematics and Information Technology | 12 |
| 02. Physics | 12 |
| 03. Chemistry | 12 |
| 04. Earth Sciences | 12 |
| 05. Biology | 12 |
| 06. Medicine | 14 |
| 07. Agriculture and Veterinary | 14 |
| 08. Civil Engineering and Architecture | 12 |
| 09. Industrial and Information Engineering | 14 |
| 10. Cultural Heritage, Philology and Literature, Art and History | 12 |
| 11. History, Philosophy, Pedagogics, Psychology | 12 |
| 12. Law | 12 |
| 13. Economics and Statistics | 12 |
| 14. Political and Social Sciences | 12 |

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Annex 3
List of University which will host the work of the above mentioned commissions

| UNIVERSITY | DISCIPLINARY <br> AREAS | SETTORE CONCORSUALE |  |
| :---: | :---: | :---: | :---: |
|  |  | CODE | DESCRIPTION |
| Libera Univ. degli Studi "Maria SS.Assunta" LUMSA - Roma | 3 | 03/A2 | Models and methods for chemistry |
|  | 6 | 06/L1 | Anaesthesiology |
|  | 9 | 09/D2 | Systems, methods and technologies of chemical and process engineering |
|  | 13 | 13/B3 | Organization studies |
|  | 14 | 14/A2 | Political science |
| Politecnico di MILANO | 4 | 04/A4 | Geophysics |
|  | 6 | 06/F2 | Eye diseases |
|  | 7 | 07/H4 | Clinical veterinary medicine and pharmacology |
|  | 9 | 09/B2 | Industrial mechanical plants |
|  | 10 | 10/F2 | Contemporary Italian literature |
|  | 11 | 11/A1 | Medieval history |
|  | 13 | 13/A3 | Public economics |
| Seconda Università degli Studi di NAPOLI | 3 | 03/B2 | Chemical basis of technology applications |
|  | 6 | 06/E2 | Plastic and paediatric surgery and urology |
|  | 6 | 06/I1 | Diagnostic imaging, radiotherapy and neuroradiology |
|  | 7 | 07/A1 | Agricultural economics and appraisal |
|  | 7 | 07/G1 | Animal science and technology |
|  | 12 | 12/A1 | Private law |
| UKE - Università Kore di ENNA | 3 | 03/C1 | Organic chemistry |
|  | 5 | 05/I1 | Genetics and microbiology |
|  | 6 | 06/D1 | Cardiovascular and respiratory diseases |
|  | 10 | 10/A1 | Archaeology |
|  | 11 | 11/D1 | Educational theories and history of educational theories |
| Università "Ca' Foscari" VENEZIA | 5 | 05/G1 | Pharmacology, clinical pharmacology and pharmacognosy |
|  | 6 | 06/M1 | Hygiene, public health, nursing and medical statistics |
|  | 7 | 07/C1 | Agricultural, forest and biosystems engineering |
|  | 9 | 09/F1 | Electromagnetic fields |
|  | 11 | 11/E4 | Clinical and dynamic psychology |
|  | 12 | 12/D2 | Tax law |
| Università Commerciale "Luigi Bocconi" MILANO | 5 | 05/E1 | General biochemistry and clinical biochemistry |





| UNIVERSITY | DISCIPLINARY <br> AREAS | SETTORE CONCORSUALE |  |
| :--- | :---: | :---: | :--- |
|  |  | CODE |  |
|  | 10 | $10 / \mathrm{H} 1$ | French language, literature and culture |
|  | 11 | $11 / \mathrm{C} 5$ | History of philosophy |
|  |  | 11 | $11 / \mathrm{E} 3$ | | Social psychology and work and organizational |
| :--- |
| psychology |, | Economics, financial and agri-food markets law and |
| :--- |
| regulation |








